CANDLELIGHTERS FOR CHILDHOOD CANCER OF SOUTHERN NEVADA, INC. DBA CANDLELIGHTERS CHILDHOOD CANCER FOUNDATION OF NEVADA

FINANCIAL STATEMENTS

DECEMBER 31, 2019



CANDLELIGHTERS FOR CHILDHOOD CANCER OF SOUTHERN NEVADA, INC. DBA CANDLELIGHTERS CHILDHOOD CANCER FOUNDATION OF NEVADA FINANCIAL STATEMENTS DECEMBER 31, 2019

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Independent Auditor's Report

To the Board of Directors of Candlelighters for Childhood Cancer of Southern Nevada, Inc. dba Candlelighters Childhood Cancer Foundation of Nevada

We have audited the accompanying financial statements of Candlelighters for Childhood Cancer of Southern Nevada, Inc. dba Candlelighters Childhood Cancer Foundation of Nevada (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Candlelighters for Childhood Cancer of Southern Nevada, Inc. dba Candlelighters Childhood Cancer Foundation of Nevada as of December 31, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Ellsworth & Stout, UC

Las Vegas, Nevada August 20, 2020



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CANDLELIGHTERS FOR CHILDHOOD CANCER OF SOUTHERN NEVADA, INC. DBA CANDLELIGHTER CHILDHOOD CANCER FOUNDATION OF NEVADA STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2019

ASSETS

Current Assets:	
Cash and cash equivalents	\$ 564,056
Pledges receivable, net	20,000
Investments	948,018
Prepaid expenses and other assets	37,117
Total current assets	1,569,191
Property and Equipment, net	17,783
Other Assets:	
Deposits	4,220
Total Assets	\$ 1,591,194
LIABILITIES AND NET ASSETS	
Current Liabilities:	
Accounts payable	\$ 17,229
Accrued expenses	28,683
Grants received in advance	37,549
Current maturities of capital lease obligations	2,659
Total current liabilities	 86,120
Long-Term Liabilities:	
Capital lease obligation, net of current maturities	 3,327
Total Liabilities	 89,447
Net Assets:	1 411 000
Without donor restrictions	1,411,802
With donor restrictions	 89,945
Total Net Assets	 1,501,747
Total Liabilities and Net Assets	\$ 1,591,194

CANDLELIGHTERS FOR CHILDHOOD CANCER OF SOUTHERN NEVADA, INC. DBA CANDLELIGHTERS CHILDHOOD CANCER FOUNDATION OF NEVADA STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2019

Net Assets without Donor Restrictions Revenue and other support:	
Contribution and grant revenue	\$ 829,391
Special events, net of direct costs of \$235,912	420,337
In-kind contributions	84,179
Investment income	34,036
Net assets released from donor restrictions	 425,008
	 1,792,951
Expenses:	
Program services	1,279,383
Supporting services:	
Management and general	72,139
Fundraising	 130,728
	1,482,250
Other increase (decrease):	
Net realized and unrealized gain on investments	 104,558
	 1,377,692
Increase in net assets without donor restrictions	 415,259
Net Assets with Donor Restrictions	
Contributions	103,140
Net assets released from donor restrictions	 (425,008)
Decrease in net assets with donor restrictions	 (321,868)
Increase in Net Assets	93,391
Net Assets, Beginning of Year	 1,408,356
Net Assets, End of Year	\$ 1,501,747

CANDLELIGHTERS FOR CHILDHOOD CANCER OF SOUTHERN NEVADA, INC. DBA CANDLELIGHTERS CHILDHOOD CANCER FOUNDATION OF NEVADA STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2019

		Program		Management and General		Fundraising		Total
Advertising	\$	2,881	\$	1,078	\$	3,241	\$	7,200
Bank and credit card fees		19,451		1,898		2,372		23,721
Depreciation and amortization		9,113		1,072		536		10,721
Direct costs of programs		567,370		-		-		567,370
Equipment rental and maintenance	14,831			1,745		872		17,448
Fundraising		-		-		77,805		77,805
Insurance		13,967		1,643		822		16,432
Licenses, dues and subscriptions		19,620		2,308		1,154		23,082
Office supplies		10,287		1,372		2,057		13,716
Postage and delivery		4,380		274		821		5,475
Printing and publications	7,327			1,465		5,862		14,654
Professional fees	51,652			6,077		3,038		60,767
Rent and utilities		74,103		8,718		4,359		87,180
Salaries, taxes and benefits		476,911		43,854		27,409		548,174
Travel and conferences		6,415		590		369		7,374
Volunteer expenses		1,075		45	11			1,131
	\$	1,279,383	\$	72,139	\$	130,728	\$	1,482,250

CANDLELIGHTERS FOR CHILDHOOD CANCER OF SOUTHERN NEVADA, INC. DBA CANDLELIGHTERS CHILDHOOD CANCER FOUNDATION OF NEVADA STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2019

Cash Flows from Operating Activities	
Increase in net assets	\$ 93,391
Adjustments to reconcile increase in net assets to net cash	
provided by operating activities:	
Depreciation and amortization	10,721
Net realized and unrealized loss on investments	(104,558)
Lease incentive	(5,376)
Changes in operating assets and liabilities:	
(Increase) decrease in pledges receivable	(20,000)
(Increase) decrease in prepaid expenses and other assets	31,036
Increase (decrease) in accounts payable	(383)
Increase (decrease) in grants received in advance	37,549
Increase (decrease) in accrued expenses	 13,048
Net cash provided by operating activities	 55,428
Cash Flows from Investing Activities	
Purchases of investments	(30,615)
Net cash used in investing activities	 (30,615)
Cash Flows from Financing Activities	
Principal payments on capital lease obligation	 (2,566)
Net cash used in financing activities	 (2,566)
Net Change in Cash and Cash Equivalents	22,247
Cash and Cash Equivalents, Beginning of Year	 541,809
Cash and Cash Equivalents, End of Year	\$ 564,056

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of Candlelighters for Childhood Cancer of Southern Nevada, Inc., dba Candlelighters Childhood Cancer Foundation of Nevada (Candlelighters) is presented to assist in understanding Candlelighters' financial statements. The financial statements and notes are representations of Candlelighters' management, which is responsible for their integrity and objectivity. These accounting policies conform to accounting principles generally accepted in the United States of America and have been consistently applied in the preparation of the financial statements.

Nature of Organization

Candlelighters is the first and oldest non-profit organization in Nevada serving families coping with childhood cancer. Two families, each with a child in cancer treatment, founded Candlelighters in 1978, believing that families could find strength, knowledge, and comfort by banding together.

For forty years, our mission has been to provide emotional support, quality of life programs, and financial assistance for children and their families affected by childhood cancer. Our services are a critical lifeline for families facing a cancer diagnosis. On a daily basis, we help families cope with the emotional trauma and financial hardship evoked by a childhood cancer diagnosis. All too often, families fall apart from the stress of the child's diagnosis, treatment, potential relapse, and, sometimes, death, leaving parents and siblings feeling isolated, depressed, and vulnerable. Our purpose is to alleviate the isolation many families feel at the time their child is diagnosed with cancer and provide access to financial resources, mental health services, and family support to ensure their ability to focus on the most critical element of cancer treatment-their child's survival.

Our programs fall into four key areas:

Financial Assistance

Many people do not realize the significant financial stress and hardship a childhood cancer diagnosis creates for a family. While dealing with the emotional impact of a cancer diagnosis and the immediate need to begin treatment, parents also face the unexpected and unplanned increase in financial obligations, commonly associated with a cancer diagnosis. Out of pocket expenses due to medical co-payments, prescription costs, and other additional costs associated with cancer treatment coupled with unpaid time off to care for the diagnosed child creates financial instability within the home. Candlelighters allocates up to \$3,000 per calendar year per family for financial assistance. Qualifying expenses include rent or mortgage, utilities, gas, and local transportation needs.

Candlelighters also provides a medical and prescription co-payment reimbursement program. The reimbursement is based on a sliding scale that factors in household income and number of individuals within the household.

Travel for Treatment

While children typically receive treatment in Southern Nevada, it is not unusual for families and their children to travel to other states for specialized treatments, such as bone marrow transplants and brain tumor treatment. Should a family face the need to travel for care, Candlelighters assists with airfare, lodging, car rental, food reimbursement, and gas cards to help offset the financial burden of travel.

Bereavement Support

Candlelighters provides funeral assistance to families whose children lost their battle with cancer. Candlelighters assists the family with a \$5,000 payment towards the funeral costs. Funerals that fall below the allocated amount are paid in full by Candlelighters.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Nature of Organization (Continued)

Emotional Support

Family Counseling

A childhood cancer diagnosis and its aftermath can have emotional and psychological impacts on the entire family. To help families cope, Candlelighters makes available professional counseling services with licensed therapists. These private sessions are free of charge to the families.

Support Groups

Candlelighters also provides regularly occurring support groups for parents, diagnosed children/teens and their siblings.

Quality of Life Programs

To help alleviate the isolation many families feel, Candlelighters provides family-focused opportunities for parents, the diagnosed child, and siblings to connect with other families who understand their journey. These programs are offered in a fun, community setting giving the families a sense of normalcy during and after treatment while creating meaningful and lasting memories. A few of these activities include movie nights, Halloween Bash, holiday parties and a holiday adopt-a-family.

Camp Independent Firefly

Candlelighters offers a medically supervised camp each summer. A five day four night camp is open to any Candlelighters child diagnosed with cancer and their siblings, ages 7-17. Staff lead a robust committee of dedicated volunteers to plan and coordinate camp activities and logistics. Each year, Candlelighters provides 150 camp openings free of charge to families.

Arts/Education Program

Candlelighters recognizes the scientifically proven impact of the arts on reducing stress levels of the child and family and promoting their healing process during treatment. Candlelighters offers art education through a Creative Expressions art program Proven positive outcomes include: (a) lowered stress and anxiety levels; (b) procedures and treatment conducted with more ease shortening treatment time; (c) shortens hospital stays; (d) improves healing process.

Survivor Scholarships

One of the greatest joys Candlelighters' parents can experience is seeing their child survive cancer and go on to pursue opportunities in higher education. Candlelighters is proud to be able to fund scholarships to surviving children for college, trade and technical schools.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and judgments that affect the reported amounts of assets, liabilities, revenues and expenses. Accordingly, actual results could differ from those estimates.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation

The financial statements of Candlelighters have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities. Candlelighters presents a classified statement of financial position with additional qualitative information about the availability or resources and liquidity in Note 2.

The accompanying financial statements have been presented in accordance with accounting principles generally accepted in the United States of America applicable to not-for-profit organizations, principally Accounting Standards Codification (ASC) 958, *Not-for-Profit Entities*. Under ASC 958 (as amended by Accounting Standards Update (ASU) 2016-14), Candlelighters is required to report information regarding its financial position and changes in financial position according to two classes of net assets; net assets without donor restrictions and net assets with donor restrictions. The classification of net assets is based on the existence or absence of donor-imposed restrictions. Net assets are released by donor restriction by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other event specified by donors.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, Candlelighters considers all highly liquid investments available for current use with an original maturity of three months or less to be cash equivalents.

At various times throughout the year, Candlelighters maintained deposits in financial institutions which exceeded federally insured amounts. Candlelighters has not experienced any losses in these accounts.

Property and Equipment

Candlelighters capitalizes significant expenditures for property and equipment at cost, generally those that exceed \$500 and have a useful life greater than one year. Property and equipment that are contributed to Candlelighters are recorded at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, which range between three to ten years.

Revenue Recognition

Donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, restricted net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from donor restrictions.

Income Taxes

Candlelighters is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no income tax is reflected in the accompanying financial statements. Candlelighters qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as a foundation that is not a private foundation within the meaning of Section 509(a)(1) of the Code.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Income Taxes (Continued)

Management has evaluated the tax positions taken within their tax returns and does not believe there are any significant uncertain positions taken on the returns.

Candlelighters is no longer subject to potential income tax examinations by tax authorities for years prior to 2016.

Allocation Methodology

The statement of functional expenses presents expenditures by both their nature and their function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. All expenses are allocated based on management's estimate of time and effort, except for direct costs of programs which are fully allocated to program services on the accompanying statement of functional expenses.

Contributed Materials and Services

Generally, donated materials, if significant in amount, are recorded at their fair market value, provided Candlelighters has a clearly measurable and objective basis for determining the value. In the case of materials where such values cannot reasonably be determined, the donation is not recorded. Donated professional services are recognized if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Unpaid volunteers have donated their time to Candlelighters' programs. The value of such services has not been reflected in the accompanying financial statements since the volunteers' time does not meet the criteria for recognition as contributed services.

As of December 31, 2019, the fair values of in-kind contributions are summarized as follows:

Direct costs of programs	\$ 59,174
Special events	23,500
Professional fees	1,300
Other donations	 205
	\$ 84,179

Advertising

Advertising costs are expensed as incurred. Total advertising costs for the year ended December 31, 2019 was \$7,200.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

New Pronouncements

In August 2015 the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2014-09 (Topic 606) pertaining to revenue from contracts with customers. This pronouncement was amended by ASU 2015-14 to extend the effective date of this pronouncement for non-profit organizations to become effective for fiscal years beginning after December 15, 2019, with early adoption permitted. Management does not believe the effects of this standard will have a material impact on Candlelighters' financial statements.

In February 2016, the FASB issued ASU 2016-02 (Topic 842) pertaining to leases. This pronouncement is effective for non-profit organizations for fiscal years beginning after December 15, 2021, with early adoption permitted. Management has not yet evaluated the effects of this standard on the Candlelighters' financial statements.

NOTE 2 – LIQUIDITY AND AVAILABILITY

Candlelighters has \$1,442,129 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures consisting of \$474,111 of cash and cash equivalents, \$20,000 of pledge receivables, and \$948,018 of investments. None of the financial assets stated above are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position date. As part of Candlelighters liquidity management, it structures its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE 3 – PROPERTY AND EQUIPMENT

As of December 31, 2019, property and equipment consisted of the following:

Furniture and equipment	\$ 46,281
Software	 14,443
	60,724
Less: accumulated depreciation and amortization	 (42,941)
	\$ 17,783

Depreciation and amortization expense for the year ended December 31, 2019 was \$10,721.

NOTE 4 – FAIR VALUE MEASUREMENTS

Candlelighters measures certain financial assets and liabilities at fair value on a recurring basis, and certain nonfinancial assets and liabilities on a nonrecurring basis. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in the principal or most advantageous market in an orderly transaction between market participants on the measurement date. Fair value disclosures are reflected in a three-level hierarchy, maximizing the use of observable inputs and minimizing the use of unobservable inputs.

The valuation hierarchy is based upon the transparency of inputs to the valuation of an asset or liability on the measurement date. The three levels are defined as follows:

 $\underline{\text{Level 1}}$ – inputs to the valuation methodology are quoted prices (unadjusted) for an identical asset or liability in an active market.

<u>Level 2</u> – inputs to the valuation methodology include quoted prices for a similar asset or liability in an active market or model-derived valuations in which all significant inputs are observable for substantially the full term of the asset or liability.

<u>Level 3</u> – inputs to the valuation methodology are unobservable and significant to the fair value measurement of the asset or liability.

Fair values of assets measured as of December 31, 2019 were as follows:

	Total	I	Level 1	Le	vel 2	Le	vel 3
Mutual funds, ETPs and closed-end funds	\$ 948,018	\$	948,018	\$	-	\$	-
	\$ 948,018	\$	948,018	\$	-	\$	-

NOTE 5 – LEASE AGREEMENTS

Operating Lease

Candlelighters entered into a non-cancelable operating lease for office space. The lease commenced on January 1, 2014. The office lease requires monthly payments ranging from \$4,455 to \$5,015, due to annual rent escalators, and a lease incentive liability is being recognized for two months of free rent totaling \$8,516. The lease expired in December of 2019.

Candlelighters extended the above operating lease, by way of an amendment, for an additional three years from January 1, 2020 to December 31, 2023. The office lease requires monthly payments ranging from \$5,600 to \$6,119, due to annual rent escalators.

NOTE 5 – LEASE AGREEMENTS (Continued)

As of December 31, 2019, future minimum rent payments consisted of the following:

2020	\$ 50,400
2021	69,216
2022	71,292
2023	 73,428
	\$ 264,336

Rent expense recognized for the year ended December 31, 2019 was \$54,805 and is included under on the accompanying statement of functional expenses under the caption rent and utilities.

Capital Lease

Assets recorded as leased property under capital leases and classified as property and equipment on the statement of financial position include a copy machine in the amount of \$12,828. This lease, which commenced in April 2017, is for 60 months with a lease payment of \$214 per month. Because the aggregate amount of the payments required exceeds 90% of the fair value of the copier, Candlelighters has accounted for the lease as a capital lease.

As of December 31, 2019, future minimum lease payments consisted of the following:

2020 2021 2022	\$ 2,659 2,566 761
Less: imputed interest	5,986 -
Present value of minimum lease payments	\$ 5,986
Current maturities Noncurrent maturities	\$ 2,659 3,327
	\$ 5,986

NOTE 6 – SPECIAL EVENTS

Special events, net of direct costs, for the year ended December 31, 2019 consisted of the following:

5K Run/Walk	\$ 378,388
Evening of Hope	 277,861
	656,249
Less: direct costs	 (235,912)
	\$ 420,337

CANDLELIGHTERS FOR CHILDHOOD CANCER OF SOUTHERN NEVADA, INC. DBA CANDLELIGHTERS CHILDHOOD CANCER FOUNDATION OF NEVADA NOTES TO THE FINANCIAL STATEMENTS - CONTINUED DECEMBER 31, 2019

NOTE 7 – NET ASSETS WITH DONOR RESTRICTIONS

Candlelighters has received restricted funds in support of various functions of Candlelighters. As of December 31, 2019, net assets with donor restrictions were available for the following purposes:

Funerals	\$ 36,598
Healing Arts and Counseling	2,085
Housing Assistance	1,572
Medical	38,860
Operating Expenses	4,684
Travel for Treatment	 6,146
	\$ 89,945

NOTE 8 - CONTINGENCIES

In March 2020, the World Health Organization officially characterized a novel strain of the coronavirus (COVID-19) as a global pandemic. Management is currently responding to the existing effects and planning for the potential future effects that the COVID-19 pandemic may have on Candlelighters' operations, including the overall health of the economy and consumer spending. At the current time, management is unable to quantify the potential effects of this pandemic on Candlelighters' future financial statements.

NOTE 9 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through August 20, 2020, which is the date the financial statements were available to be issued.